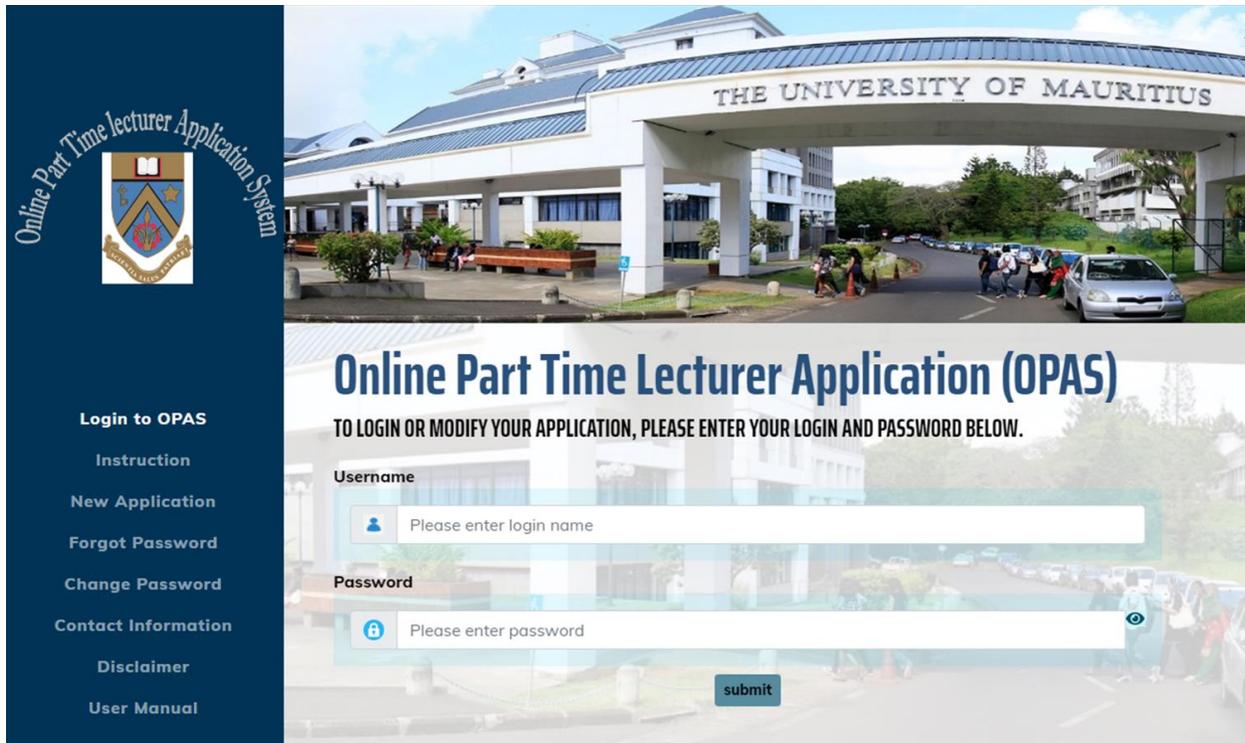
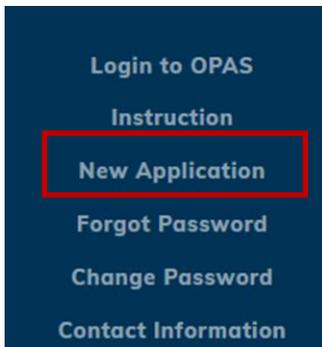


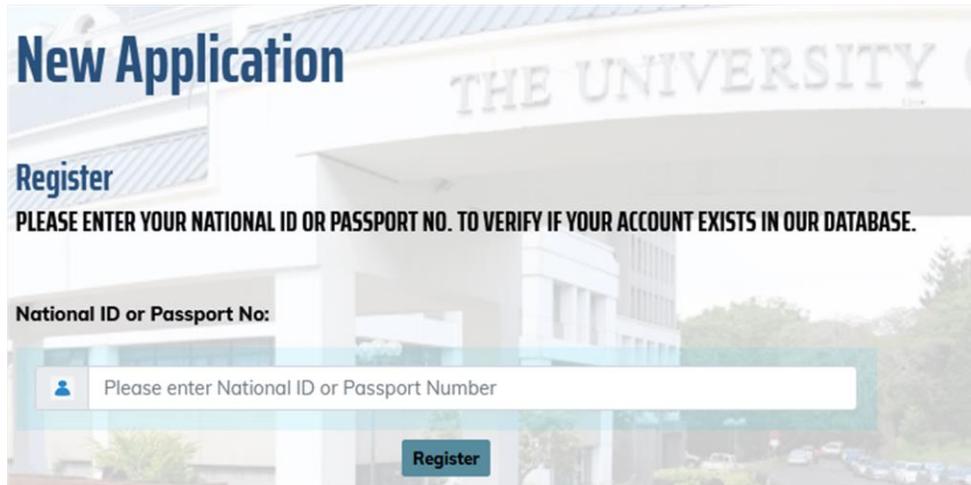
1. Login to Online Part time Lecturer Application system at <https://online.uom.ac.mu/newopas/WebPages/Login.aspx>



2. New user: Select 'New Application' on the left menu.



3. Enter National ID or Passport Number



New Application

Register

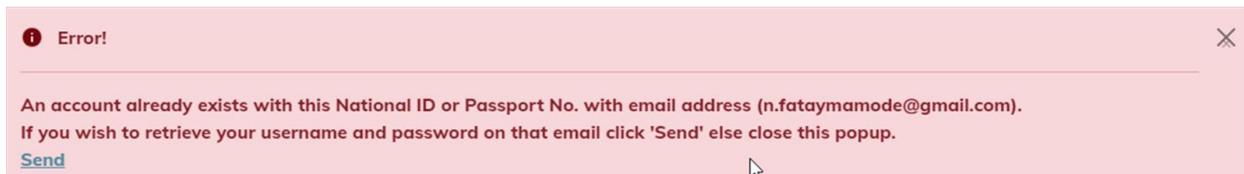
PLEASE ENTER YOUR NATIONAL ID OR PASSPORT NO. TO VERIFY IF YOUR ACCOUNT EXISTS IN OUR DATABASE.

National ID or Passport No:

Please enter National ID or Passport Number

Register

If the National ID or the Passport Number already exists, the following error message will appear. If you wish to retrieve username and password, click on the **Send** button

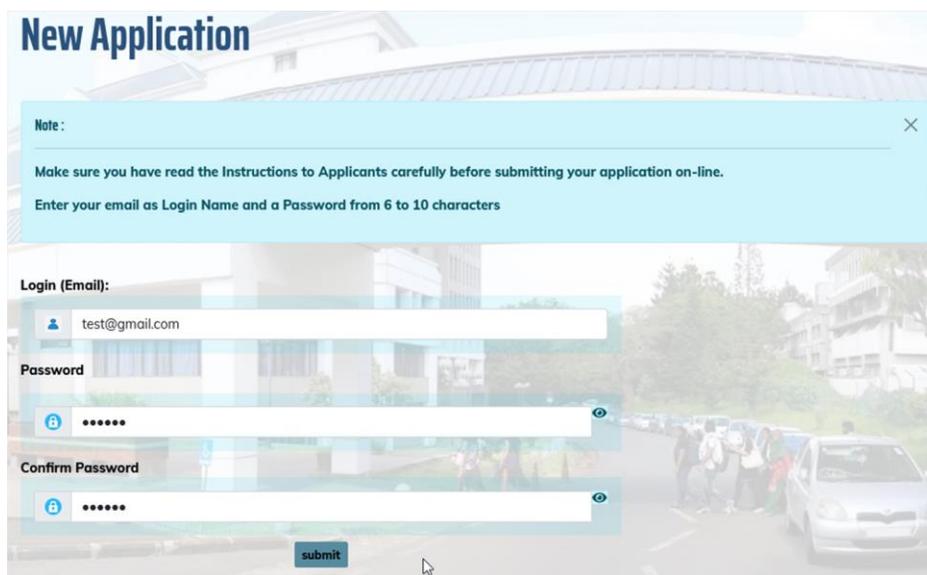


Error!

An account already exists with this National ID or Passport No. with email address (n.fataymamode@gmail.com). If you wish to retrieve your username and password on that email click 'Send' else close this popup.

[Send](#)

- Once the National ID or the Passport Number has been validated, you will have to enter a valid username and password.



New Application

Note :

Make sure you have read the Instructions to Applicants carefully before submitting your application on-line.
Enter your email as Login Name and a Password from 6 to 10 characters

Login (Email):

test@gmail.com

Password

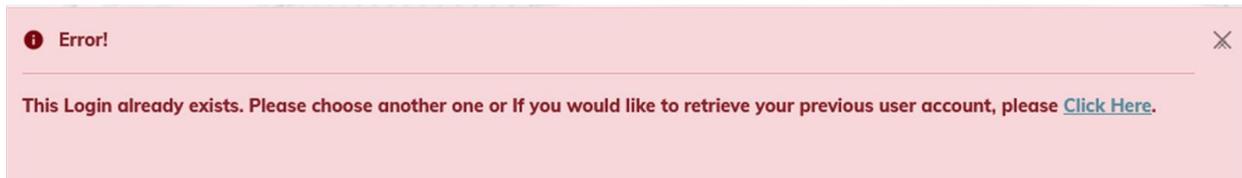
.....

Confirm Password

.....

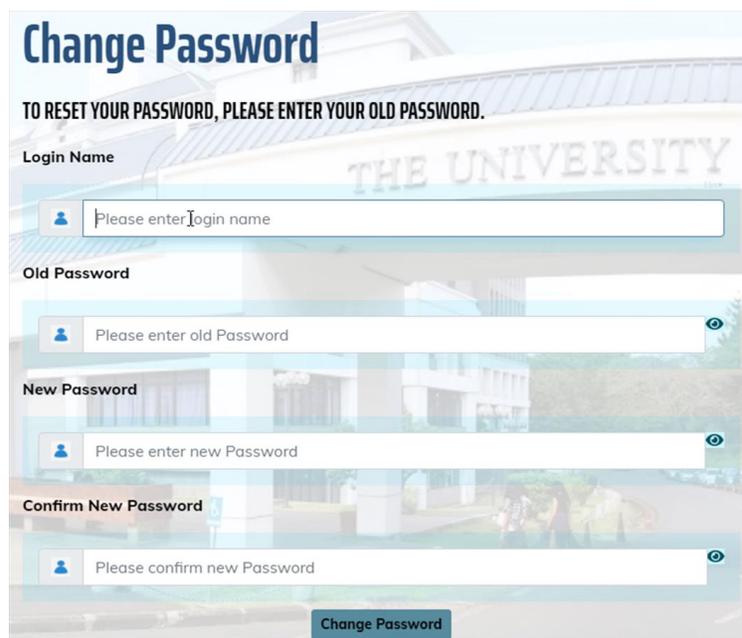
submit

5. If the email address provided already exists in the system. The following message will be displayed on the page:



If you would like to access the previously registered account, click on the link [Click Here](#)

An email will be sent to the email address with the username and password. You will have to log in with the credentials provided in the email. On clicking Login button, you will be prompted to change your password.

A screenshot of a web form titled "Change Password". The form has a blue header with the text "Change Password" and "TO RESET YOUR PASSWORD, PLEASE ENTER YOUR OLD PASSWORD." Below the header, there are four input fields: "Login Name" (with placeholder "Please enter Login name"), "Old Password" (with placeholder "Please enter old Password" and an eye icon), "New Password" (with placeholder "Please enter new Password" and an eye icon), and "Confirm New Password" (with placeholder "Please confirm new Password" and an eye icon). At the bottom of the form is a blue button labeled "Change Password". The background of the form is a blurred image of a university building.

On clicking 'Change Password', you will be prompted to login in the system again get access to the system.

Application for External Moderator

1. Click on View External Moderator

Personal Information

Application No: 17112572

Post Applied for:

Post	Instructions	Select
Clinical Module Coordinator		<input type="checkbox"/>
External Moderator	View	<input type="checkbox"/>
Part Time Lecturer		<input type="checkbox"/>

2. Answer questions. Click validate answers

INSTRUCTIONS TO APPLICANTS

- The following criteria should be satisfied to be able to register as External Moderator for Faculty of Engineering (FoE). Before registering as External Moderator, please answer the following questions:

Questions	Answer
Do you have a four year under-graduate degree, recognized by CRPE in a relevant field?	<input type="radio"/> Yes <input type="radio"/> No
Do you have at least three years' experience in the practice of engineering in the relevant field?	<input type="radio"/> Yes <input type="radio"/> No
Have you been registered as a student at UoM for the past two years?	<input type="radio"/> Yes <input type="radio"/> No
Have you been a full-time or part time staff at UoM for the past two years?	<input type="radio"/> Yes <input type="radio"/> No

[Validate Answers](#)

If all conditions are satisfied, you will be selected

17112572

Post	Instructions	Select
Clinical Module Coordinator		<input type="checkbox"/>
External Moderator	View	<input checked="" type="checkbox"/>
Part Time Lecturer		<input type="checkbox"/>

If all conditions are not satisfied, the following message will be displayed:

Since you do not satisfy all conditions, we regret you cannot proceed with the registration as External Moderator. Click on the the 'Back' button to go back to the Personal Information Page.

It is mandatory to fill in the 'EM' (see screenshot below) section to select the fields for which you want to register as External Moderator.



Note: Only fields for Faculty of FoE are available for registration of External Moderator.

After filling in the form, click on menu '**View/Confirm Application**' to view information entered. If some information is missing, click on the menu to modify or add it.

Upon Log out you will receive an email notification to acknowledge that you used the Online Parttime Lecturer Application System. You can later use your username and password to access the system to add or modify any information.